

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
Video Conference
December 15, 2020 – 7:00 p.m.**

I. Call to Order

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on December 7, 2020, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on December 7, 2020, posted on the District website on December 11, 2020, and sent to the Township Clerk on June 19, 2020, and on December 3, 2020.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Dria Law
Mrs. Katherine Mullin
Ms. Lauren Romano
Dr. Mark Snyder
Mr. Mark Villanueva
Mr. David A. Weinstein

Mrs. Caryn Shaw, Vice President
Dr. Sandra Alberti, President

Mr. John Comegno, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Dr. Carolyn Gibson, Interim Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-119:

November 17, 2020 Executive Session

November 17, 2020 Regular Meeting

Moved by: _____

Second: _____

Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

1. General Updates

- Retirement Recognition
 - Barbara Amon
 - Susan Hennessy
 - Sandra Hoffman
 - Denise Parrillo
 - Barbara Memmo
 - Edward Wright
- Presentation: “Reflections on Our Schools” – Carole Butler, Director of Curriculum & Instruction
- NJQSAC Presentation
- COVID Update

D. Student Board Representatives

- Cara Petrycki
- Claire Hurren
- Logan Procopio
- Bhavika Verma
- Jack Brittain

E. Board Committee Reports – Questions and Comments

F. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – October, 2020 – Exhibit #21-120
2. **Treasurer’s Report** – August, 2020 – Exhibit #21-121
3. **Cafeteria Report** – October, 2020 - Exhibit #21-122

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of October, 2020 attached as Exhibit #21-123.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$5,761,790.24 attached as Exhibit #21-124.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. NJQSAC Presentation

MOTION:

I recommend that the Moorestown Township Board of Education approve the submission of the New Jersey Quality Assurance Continuum (NJQSAC) District Performance Review (DPR) documents and Declaration Page to the Burlington County Office of Education for review as per N.J.S.A. 18A:7A-10 et seq. and N.J.A.C. 6A:30-3.1 et seq.

Moved by: _____ Second: _____ Vote: _____

B. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulation be entered on second reading:

- Policy 1620 Administrative Employment Contracts
- Policy 2431 Athletic Competition
- Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity

- Policy 5330.05 Seizure Action Plan
- Regulation 5330.05 Seizure Action Plan
- Policy 6440 Cooperative Purchasing
- Policy 7440 School District Security
- Regulation 7440 School District Security
- Policy 7450 Property Inventory
- Policy 8420 Emergency and Crisis Situations
- Policy 1648 Restart and Recovery Plan Appendices

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulation listed above as Exhibit #21-125.

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Home Instruction 2020-2021

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-126 for the 2020-2021 school year.

2. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #21-127 with Speak For Yourself, LLC to provide consulting services for students with an Individual Education Plan.

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-128.

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$60 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

3. 2021 IDEA Grant Amendment #1 Application

The Moorestown Township Public Schools' IDEA Grant Amendment Application #1 for 2021 requires Board of Education approval. This amendment is required in order to allocate \$90,964 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
IDEA	\$37,907	\$53,057	\$90,964	\$1,052,360	\$113,033	\$1,165,393

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 IDEA amendment application.

4. 2021 ESEA Consolidated Grant Amendment #1 Application

The Moorestown Township Public Schools' ESEA Consolidated Grant Amendment Application #1 for 2021 requires Board of Education approval. This amendment is required in order to allocate \$83,531 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$18,415	\$0	\$18,415	\$133,490	\$0	\$133,490
Title IIA	\$51,264	\$3,852	\$55,116	\$109,276	\$8,212	\$117,488
Title III	\$0	\$0	\$0	\$10,298	\$0	\$10,298
Title IV	\$9,301	\$699	\$10,000	\$18,602	\$1,398	\$20,000
Total	\$78,980	\$4,551	\$83,531	\$271,666	\$9,610	\$281,276

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA Consolidated Grant Amendment #1 application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 ESEA amendment application.

5. High School Athletic Schedules – Winter 2020

MOTION:

I recommend the Board approve the High School Winter 2020 athletic schedules as listed in Exhibit #21-129.

6. Separation Agreement with Employee #2151

MOTION:

I recommend the Board approve the separation agreement with Employee #2151 (exhibit to be distributed).

Approval of Items 1 – 6:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2020-2021 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Catherine Wilson, as a 5th Grade Teacher at the Upper Elementary School. Ms. Wilson has a BA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective September 17, 2020 through January 15, 2021.
- b. Jeanine Motta, as a Spanish Teacher at the High School. Ms. Motta has a MA from University of the Salamanca. She has been placed on Column MA, Step 8 of the Teacher Salary Guide at a salary of \$69,330.00 prorated, effective on or about February 15, 2021 through June 30, 2021.

Support Staff

- a. Thomas King, as a Bus Driver for the Transportation Department. Mr. King's hourly rate is \$16.50 for 5 hours per day for an annual salary of \$15,097.50 prorated effective January 1, 2021 through June 30, 2021.
- b. Lauren Kremus, as a Child Caregiver for the Extended Day Care Program. Ms. Kremus's hourly rate is \$11.00 for 6 hours per week as directed, effective on or about January 11, 2021 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

- a. Susan Powell, Principal at the Upper Elementary School, requesting an adjustment to a paid Medical Leave of Absence November 9, 2020 through November 24, 2020.

Professional Staff

- a. Susan Littman Nichols, a 6th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence December 14, 2020 through January 15, 2021.
- b. Carlton Martin, a 5th Grade Teacher at the Upper Elementary School, requesting an extension to a paid Medical Leave of Absence from September 17, 2020 through January 4, 2021.
- c. Katherine Kaubin, a Special Education Teacher at the Middle School, an unpaid Child Rearing Leave of Absence January 4, 2021 through May 4, 2021.

- d. Marjorie Lipinsky, an English Teacher at the High School, a paid Medical Leave of Absence January 19, 2021 through April 1, 2021.
- e. Mikal Lundy, a Business Techer at the High School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective November 30, 2020 through December 31, 2020.
- f. Donna Tortu, a Special Education Teacher at the High School, a paid Medical Leave of Absence November 25, 2020 through January 15, 2021.

Support Staff

- a. Sarah Bowling, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence from March 3 , 2021 through March 30, 2021; unpaid Family Medical Leave of Absence March 2021 through June 30, 2021.
- b. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, requesting an extension to a paid Medical Leave of Absence from September 1, 2020 through November 30, 2020.
- c. Lynne Nicgorski, a Paraprofessional at the Middle School; requesting an adjustment to a paid Medical Leave of Absence from October 19, 2020 through November 20, 2020.

3. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Mary Jean Klatte, a 1st Grade Teacher at the George Baker Elementary School, after 25 years of service to the District, effective July 1, 2021.
- b. Barbara Memmo, a 4th Grade Teacher at the Upper Elementary School, after 25 years of service to the District, effective July 1, 2021.
- c. Edward Wright, a Technology Education Teacher at the High School and Middle School, after 22 years of service to the District, effective February 1, 2021.

Support Staff

- a. Denise Parrillo, a Paraprofessional at the Upper Elementary School, after 18 years of service to the District, effective December 1, 2020.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Nelson Dimpter, a Head Custodian at the George Baker Elementary School, effective December 15, 2021.
- b. Alyssa Pasquini, a Paraprofessional at the High School, effective January 15, 2021.

5. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Carla Migliazzo-Hasegawa, as a Long Term Substitute Kindergarten Teacher at the South Valley Elementary School, effective December 24, 2021 through June 30, 2021.
- b. Arianna Labetti, as a Long Term Substitute Special Education Teacher at the Upper Elementary School, effective December 23, 2021 through January 19, 2021.
- c. Cynthia Rivas, as a Long Term Substitute Special Education Teacher at the Upper Elementary School, effective December 23, 2021 through June 30, 2021.
- d. Nichole Dimitri, as a Long Term Substitute Special Education Teacher at the Middle School, effective January 5, 2021 through May 6, 2021.
- e. Nubia Guldin, as a Long Term Substitute Spanish Teacher at the High School, effective December 8, 2020 through February 17, 2021.

Support Staff

No actions recommended at this time.

6. Administrative Leave - Exhibit #21-130

7. Substitutes - Exhibit #21-131

8. Virtual Creative Minds Staff - Exhibit #21-132

9. Anticipated Clubs - Exhibit #21-133

10. Anticipated HS Athletics - Exhibit #21-134

11. Homebound Instructors - Exhibit #21-135

12. Anticipated Co-Curricular - Exhibit #21-136

Approval of Items 1 – 12:

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #21-137

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - HS - #1

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – December 1, 2020

	2019-2020	2020-2021
High School	1270	1292
Middle School	662	628
Upper Elementary School	912	850
Elementary School	<u>1124</u>	<u>1043</u>
Total	3968	3813

B. Old Business

- a. Winter Sports Codicil
- b. High School Senior Trip Date Change – from 6/5/21 to 6/10/21

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

X. Adjournment

Moved by: _____ Second: _____ Vote: _____